

Can you help us find  
more sustainable  
ways to build?



## [Head of Readymix Operations]

As a member of Holcim Group, the world's global leader in innovative and sustainable building materials, Lafarge Egypt is reinventing the way the world builds. Supported by a strong team spread all over Egypt to shaping a greener, smarter and healthier world.

As we continue to look for more sustainable ways to build, we need world-class talent to join our team. People who are **passionate** about sustainability, driven by **curiosity** and keen to **grow**, **learn**, **develop** and **thrive** in our high-performance culture.

## The opportunity at a glance

- Within the framework of the company's strategic goals in line with the company's Vision and the outlined direction objectives and yearly action plans, Co-ordinate and manage the Operations function to ensure providing the required product within the specified quality, cost and time, Constantly aim at the best performances of the Production, Contribute to the upkeep and availability of the Batch plants equipment and ensure protection of environment and H&S in compliance with group standards.

## Your responsibilities

### **Key Accountabilities:**

#### **1-Health & Safety:**

- *Adhere to and enforce relevant legislation and policies and ensure that highest degree of safety and safe working practices are maintained.*
- *Adhere to all Lafargeholcim, H&S rules and regulations at all times and wear proper safety equipment while on plant grounds*
- *Manage the communication & implementation of safety rules established by the group to the department staff to prevent potential risk for employees and equipments & that safe work rules and practices are implemented and consistently followed by company employees and subcontractors.*

#### **2- Operation:**

- *Establish operating policies consistent with the chief executive officer's broad policies and objectives and ensures their execution.*

- *Create the structure and processes necessary to manage organization's activities and its projected growth through the design, development and implementation of Departmental policies and procedures with Standard Operating Procedures (SOPs).*
- *Manage the development, operations, and financial aspects of the organization's products and service.*
- *Direct construction functions and sequences of work to obtain optimum utilization of workforce and equipment and meet production/revenue projections within budget.*
- *Oversee vendor and project team members work to ensure compliance with contract and client expectations.*
- *Directly involved in managing job cost analysis on all projects to ensure consistent profitability on all jobs, and to identify and make improvements where needed.*
- *Exemplify leadership qualities by showing direction, support, and motivation of staff.*
- *Directly accountable for P&L, client relations, and operations management.*
- *Directs and coordinates the establishment of budget, job costing and standardized pricing programs to meet profitability goals. Calculate labor, equipment, material, and overhead costs to determine minimum estimate or bid, which will provide for margin of profit.*
- *Analyze general economic, business, and financial conditions and their impact on the organization's policies and operations.*
- *Oversee and monitor purchasing activities of raw materials, equipment, machinery, and supplies in the company through the supply chain department.*
- *Direct and coordinate estimating functions of the company to ensure accuracy, profitability, and competitive edge.*
- *Set the performance indicators to monitor and measure all operation activities.*
- *Set the roles for each member in the team to ensure maintaining smooth workflow and best utilization of department employees*
- *Accountable for all operational KPIs and Operational Excellence.*
- *Develops, implements, and manages preventative/Corrective maintenance programs for the Batch Plants and its auxiliaries.*
- *Confers with departmental managers and outside vendors to improve productivity and efficiency of running Batch Plants as well as dismantled (on ground) Batch Plants.*
- *Evaluates equipment operators/drivers within his/her area of responsibility through data and cost analysis.*
- *Develops, recommends, and manages all aspects related to budgets*
- *Negotiates and evaluates contracts and warranties with vendors, in conjunction with purchasing and other departments*
- *Ensures that all facilities are in compliance with group standard regulations and requirements*
- *Develops the Technical and competent manufacturing team to ensure proper installation and dismantling of RMX Batch Plants are incorporated within the scheme, in accordance with Client's requirements and specifications.*
- *Ensure all Administrative and paper works are being done in accordance to the group's guidelines.*
- *Ensure the product is produced as per the designed standards.*

#### **4- Inventory:**

- *Develops, inventory control measures to ensure the company minimizes stock holding and maximizes stock system and paperwork accuracy to increase the utilization and reliability factor,*
- *Develops, implements, and manages the inventory program for raw materials and spare parts to support the ready mix and aggregate operations*
- *Set the rules of inventory physical storage and physical count according to the group minimum control standard*
- *Set the performance indicators to monitor and measure all inventory activities.*

#### **5- CAPEX & Projects:**

- *To Participate in CAPEX Projects & Lead the Construction management needed to install or dismantle any Batch Plant which is responsible to manage CAPEX Portfolio & Project Management, reporting and providing professional support by promoting best practice, standard methodologies, coach project manager, develop project completion, contractor selection, and reporting to comply and meet with company's objectives (Safety, quality, budget and time).*
- *Accountable to prepare CAPEX MTP & Budget, CAPEX Management Report to comply with company's sustain, development, and expansion plan*
- *Develop Project completion and reporting, assess hand over meeting, AAR (after Action Review) and certificate approval and finally project closer and Assets capitalization.*

## Your experience

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### **Education:**

BSC in Engineering, MBA or Specialized Financial Certificate is a plus

### **Technical Skills:**

Proven skills in managing people

In depth knowledge of manufacturing activities

Strong preventive and predictive maintenance program experience

Excellent organization, planning, problem solving, goal setting, performance measurement and follow-through skills

Excellent communication & negotiation skills

Good Understanding of H&S.

Tactical & strategic Focus

Strong financial Experience & "Sense"

Strong process improvement skills

Strong Information system knowledge SAP is a plus

Strong analytical skills and Contract/Commercial Law knowledge

### **Experience:**

Minimum 15 years of progressive experience in a combination of Manufacturing, 5-10 years of direct management experience.



## Our offer

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While you help us deliver world-class construction solutions, we promise to help you grow in a dynamic working environment that offers attractive working conditions and encourages personal and professional development.

Do you have the drive, the skills, and the passion to join us?

Apply now at ([Careers-eg@lafargeholcim.com](mailto:Careers-eg@lafargeholcim.com))

Mentioning the Job Title in the subject line.